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**LOCAL SERVICES TAX – EXEMPTION CERTIFICATE  
 BENSLEM TOWNSHIP AND SCHOOL DISTRICT**

Tax Year 2008

**APPLICATION FOR EXEMPTION FROM LOCAL SERVICES TAX**

A copy of this application for exemption from the Local Services Tax (LST), and all necessary supporting documents, must be completed and presented to your employer AND to the political subdivision levying the Local Services Tax where you are principally employed.

This application for exemption from the Local Services Tax must be signed and dated.

**No exemption will be approved until proper documentation has been received.**

Name: \_\_\_\_\_ Soc Sec #: \_\_\_\_\_  
 Address: \_\_\_\_\_ Phone #: \_\_\_\_\_  
 City/State: \_\_\_\_\_ Zip: \_\_\_\_\_

**REASON FOR EXEMPTION (CHECK ONE)**

1. \_\_\_\_\_ MULTIPLE EMPLOYERS: Attach a copy of a current pay statement from your principal employer that shows the name of the employer, the length of the payroll period and the amount of Local Services Tax withheld. List all employers on the reverse side of this form. **You must notify your other employers of a change in principal place of employment within two weeks of the change.**
2. \_\_\_\_\_ EXPECTED TOTAL EARNED INCOME AND NET PROFITS FROM ALL SOURCES WITHIN BENSLEM TOWNSHIP/SCHOOL DISTRICT WILL BE LESS THAN \$12,000. Attach copies of your last pay statements or your W-2 for the year prior. If you are self-employed, please attach a copy of your PA Schedule C, F, or RK-1 for the prior year. **Note: This exemption only applies to the Bensalem Township portion (\$47) of the combined \$52 LST rate.**
3. \_\_\_\_\_ ACTIVE DUTY MILITARY EXEMPTION: Please attach a copy of your orders directing you to active duty status. Annual training is not eligible for exemption. You are required to advise the tax office when you are discharged from active duty status.
4. \_\_\_\_\_ MILITARY DISABILITY EXEMPTION: Please attach copy of your discharge orders and a statement from the United States Veterans Administrator documenting your disability. Only 100% permanent disabilities are recognized for this exemption.

**EMPLOYER: Once you receive this Exemption Certificate with the supporting documentation, you shall not withhold the Local Services Tax for the portion of the calendar year for which this certificate applies, unless you are otherwise notified or instructed by the tax collector to withhold the tax.**

**IMPORTANT NOTE TO BENSLEM EMPLOYERS**

1. Bensalem Township has enacted a local ordinance to exempt from the LST employees whose earned income from all sources (employers and self-employment) in their municipality is less than \$12,000.
2. Bensalem School District levies a \$5 LST and does not allow the low income exemption.

Local Tax Office for mailing of completed Exemption Certificates:

MuniServices, LLC  
 Tax Collector for Bensalem Township and School District  
 51 North Third Street, PMB #215  
 Philadelphia, PA 19106-4597